SAQML Board meeting 26th Feb 2018, Pitcher & Piano, 1800

Present - CS,PB, LR

Significant items discussed.

1. Discussed ongoing systems to monitor actions and activities. Trial of ToDoist seems to have worked out so agreed to continue with this. Completed tasks can be displayed if necessary but general idea will be to archive off to Evernote to keep the list manageable, confined to standing items and current matters.
2. CCTV/Network cabling. Quotes discussed, agreed to proceed cabling the building with Cat 6 cable in readiness for further camera upgrades and other network equipment. Cost £4k.
3. Fire alarm system. No contract in place currently, Cormeton have failed entirely so we will return to ADT at a cost of £1.5k pa. Order to be placed 1st March.
4. VAT registration. Discussed again whether this was a sensible option now we are a trading company. However as there is no VAT on service charges it wouldn't really work out so we agreed to finally scrap the idea.
5. Site perimeter. We have finally got to the bottom of this issue - site plan in head lease shows our boundary to be up to the fence line to the East. As such it was agreed to put in place a system of passes for contractors and consider a new barrier system, cost not to exceed 1k.
6. Apt 52. 2 months notice has passed. Notice posted on door that on 7th March we will enter, cleanup then once safe have the apartment repaired and billed to the owners service charge account.

Other minor items discussed can be viewed in Todoist system.

Chris Suddes